

# Management Review Minutes

Insert your company's name or logo.

ISO 9001:2015

## 1 Status of actions from previous meeting

Prior Action Items Review
Prior Meeting Minutes Review

## 2 Changes in external and internal issues

Discussion			
Conclusion			
<b>Action items</b>	<input type="checkbox"/> <b>None</b>	<b>Person Responsible</b>	<b>Deadline</b>

## 3 Information on the performance and effectiveness of the QMS

Discussion			
Conclusion			
<b>Action items</b>	<input type="checkbox"/> <b>None</b>	<b>Person Responsible</b>	<b>Deadline</b>

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## 4 Customer satisfaction and feedback from interested parties

Discussion			
Conclusion			
<b>Action items</b>	<input type="checkbox"/> None	<b>Person Responsible</b>	<b>Deadline</b>

## 5 Quality objectives and KPIs

Discussion			
Conclusion			
<b>Objective</b>	<b>KPI</b>	<b>Status</b>	
<b>Action items</b>	<input type="checkbox"/> None	<b>Person Responsible</b>	<b>Deadline</b>