ISO 14001:2026 Implementation Plan

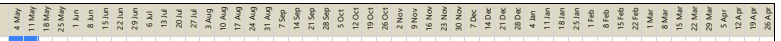
52-week programme for establishing, implementing and certifying an Environmental Management System to ISO 14001:2026

Start Date (Monday): Mon 4 May 2026 **Status Date:** Fri 1 May 2026 **Target Finish:** Fri 30 Apr 2027 **Overall Progress:** 1.4%

Instructions

1. Set the Project Start Date in cell C4 — must be a Monday. All Gantt week dates and default task dates derive from this anchor.
2. Review each task's planned Start (column H) and Finish (column I) dates and adjust to your organization's circumstances. Duration (column J) and the Gantt bars update automatically.
3. Assign an Owner (column E) to each task and confirm Predecessors (column F).
4. As work progresses, update Progress % in column K. Status (column L) and Gantt bar colour update automatically (grey=not started, blue=in progress, amber=at risk, green=complete, red=overdue).
5. The Implementation Checklist filenames (column G) can be hyperlinked to the corresponding .docx files in your project folder. Milestones (column M) are flagged with Y.

Step	Phase	Activity	Clause (ISO 14001:2026)	Owner	Predecessors	Implementation Checklist	Start Date	Finish Date	Duration (days)	Progress %	Status	Milestone	Notes
1	Initiate	Top management assigns resources, appoints EMS Lead and forms EMS Implementation Team	5.1, 5.3, 7.1	Top Management		Step 01 - Assign Resources and Form EMS Team.docx	4 May 2026	15 May 2026	10	20%	In Progress	N	
2	Initiate	Obtain ISO 14001:2026 and build core team knowledge of the standard	7.2, 7.3	EMS Lead	1	Step 02 - Adopt ISO 14001-2026.docx	11 May 2026	29 May 2026	15	50%	In Progress	N	
3	Plan	Determine external and internal issues including climate change, biodiversity and ecosystem health	4.1	EMS Lead	2	Step 03 - Determine Context.docx	18 May 2026	12 Jun 2026	20	0%	Not Started	N	
4	Plan	Identify interested parties, their needs and expectations, and which become compliance obligations	4.2	EMS Lead	3	Step 04 - Interested Parties.docx	25 May 2026	19 Jun 2026	20	0%	Not Started	N	
5	Plan	Determine and document the EMS scope (boundaries, applicability, life cycle influence)	4.3, 4.4	EMS Lead	3,4	Step 05 - Define EMS Scope.docx	8 Jun 2026	19 Jun 2026	10	0%	Not Started	N	
6	Plan	Deliver EMS awareness briefing to all personnel within scope	7.3	EMS Lead	5	Step 06 - EMS Awareness.docx	15 Jun 2026	3 Jul 2026	15	0%	Not Started	N	
7	Plan	Conduct gap analysis against ISO 14001:2026 requirements	9.3 input	EMS Lead	5	Step 07 - Gap Analysis.docx	22 Jun 2026	17 Jul 2026	20	0%	Not Started	Y	
8	Plan	Identify environmental aspects and impacts (life cycle perspective); determine significance	6.1.2	EMS Lead	5	Step 08 - Aspects and Impacts.docx	6 Jul 2026	7 Aug 2026	25	0%	Not Started	N	
9	Plan	Compile compliance obligations register (legal and other requirements)	6.1.3	Compliance Lead	4,5	Step 09 - Compliance Obligations.docx	13 Jul 2026	14 Aug 2026	25	0%	Not Started	N	
10	Plan	Determine environmental risks and opportunities from aspects, obligations and context	6.1.4	EMS Lead	3,8,9	Step 10 - Risks and Opportunities.docx	3 Aug 2026	28 Aug 2026	20	0%	Not Started	N	
11	Plan	Establish and communicate the environmental policy	5.2	Top Management	3,8	Step 11 - Environmental Policy.docx	10 Aug 2026	28 Aug 2026	15	0%	Not Started	N	
12	Plan	Set environmental objectives (incl. KPIs) and plan actions to achieve them	6.1.5, 6.2	EMS Lead	8,9,10,11	Step 12 - Objectives and Action Plans.docx	17 Aug 2026	18 Sep 2026	25	0%	Not Started	N	
13	Plan	Define roles, responsibilities and authorities across the EMS	5.3	Top Management	5	Step 13 - Roles and Authorities.docx	31 Aug 2026	11 Sep 2026	10	0%	Not Started	N	
14	Plan	1st Management Review and Certification Body selection	9.3	Top Management	7,11,12,13	Step 14 - Management Review 1.docx	7 Sep 2026	18 Sep 2026	10	0%	Not Started	Y	
15	Do	Close priority gaps identified in gap analysis and early planning	10.1	EMS Lead	7,14	Step 15 - Close Priority Gaps.docx	17 Aug 2026	30 Oct 2026	55	0%	Not Started	N	
16	Do	Establish competence requirements, training programme and awareness	7.2, 7.3	HR / EMS Lead	13	Step 16 - Competence and Training.docx	14 Sep 2026	30 Oct 2026	35	0%	Not Started	N	
17	Do	Establish internal and external communication processes	7.4	EMS Lead	11	Step 17 - Communication.docx	28 Sep 2026	6 Nov 2026	30	0%	Not Started	N	
18	Do	Establish control of documented information (creation, update, access, retention)	7.5	EMS Lead	13	Step 18 - Documented Information.docx	12 Oct 2026	13 Nov 2026	25	0%	Not Started	N	
19	Do	Establish operational planning and controls with life cycle perspective (incl. outsourced processes)	8.1	Operations	8,12	Step 19 - Operational Controls.docx	19 Oct 2026	25 Dec 2026	50	0%	Not Started	N	
20	Do	Establish emergency preparedness and response process (document, test, review)	8.2	Operations	8	Step 20 - Emergency Preparedness.docx	2 Nov 2026	25 Dec 2026	40	0%	Not Started	N	
21	Do	Establish process for Planning of Changes (NEW in 2026)	6.3	EMS Lead	19	Step 21 - Planning of Changes.docx	23 Nov 2026	25 Dec 2026	25	0%	Not Started	N	
22	Check	Establish monitoring, measurement, analysis and evaluation of EMS performance	9.1.1	EMS Lead	12,19	Step 22 - Monitoring and Measurement.docx	7 Dec 2026	22 Jan 2027	35	0%	Not Started	N	
23	Check	Establish and perform evaluation of compliance	9.1.2	Compliance Lead	9,22	Step 23 - Evaluation of Compliance.docx	4 Jan 2027	5 Feb 2027	25	0%	Not Started	N	
24	Check	Train internal auditors; establish audit programme with defined objectives	9.2.1, 9.2.2	EMS Lead	16	Step 24 - Internal Auditor Training.docx	18 Jan 2027	19 Feb 2027	25	0%	Not Started	N	
25	Check	Conduct 1st cycle of internal audits and implement corrective actions	9.2, 10.2	Internal Auditors	24	Step 25 - Internal Audit Cycle 1.docx	8 Feb 2027	19 Mar 2027	30	0%	Not Started	N	
26	Check	2nd Management Review — suitability, adequacy, effectiveness of EMS	9.3	Top Management	22,23,25	Step 26 - Management Review 2.docx	15 Mar 2027	26 Mar 2027	10	0%	Not Started	Y	
27	Certify	Readiness review / pre-assessment	9.3	EMS Lead	26	Step 27 - Readiness Review.docx	22 Mar 2027	2 Apr 2027	10	0%	Not Started	N	
28	Certify	Certification Body Stage 1 audit and close-out of findings	External	Certification Body	27	Step 28 - Stage 1 Audit.docx	29 Mar 2027	16 Apr 2027	15	0%	Not Started	N	
29	Certify	Certification Body Stage 2 audit, close-out of findings, award of certification	External	Certification Body	28	Step 29 - Stage 2 Audit and Certification.docx	12 Apr 2027	30 Apr 2027	15	0%	Not Started	Y	



Legend: Not Started | In Progress | At Risk | Complete | Overdue

Programme totals 665 1.4%

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