



EHQMS Procedure

Legal & Compliance Requirements



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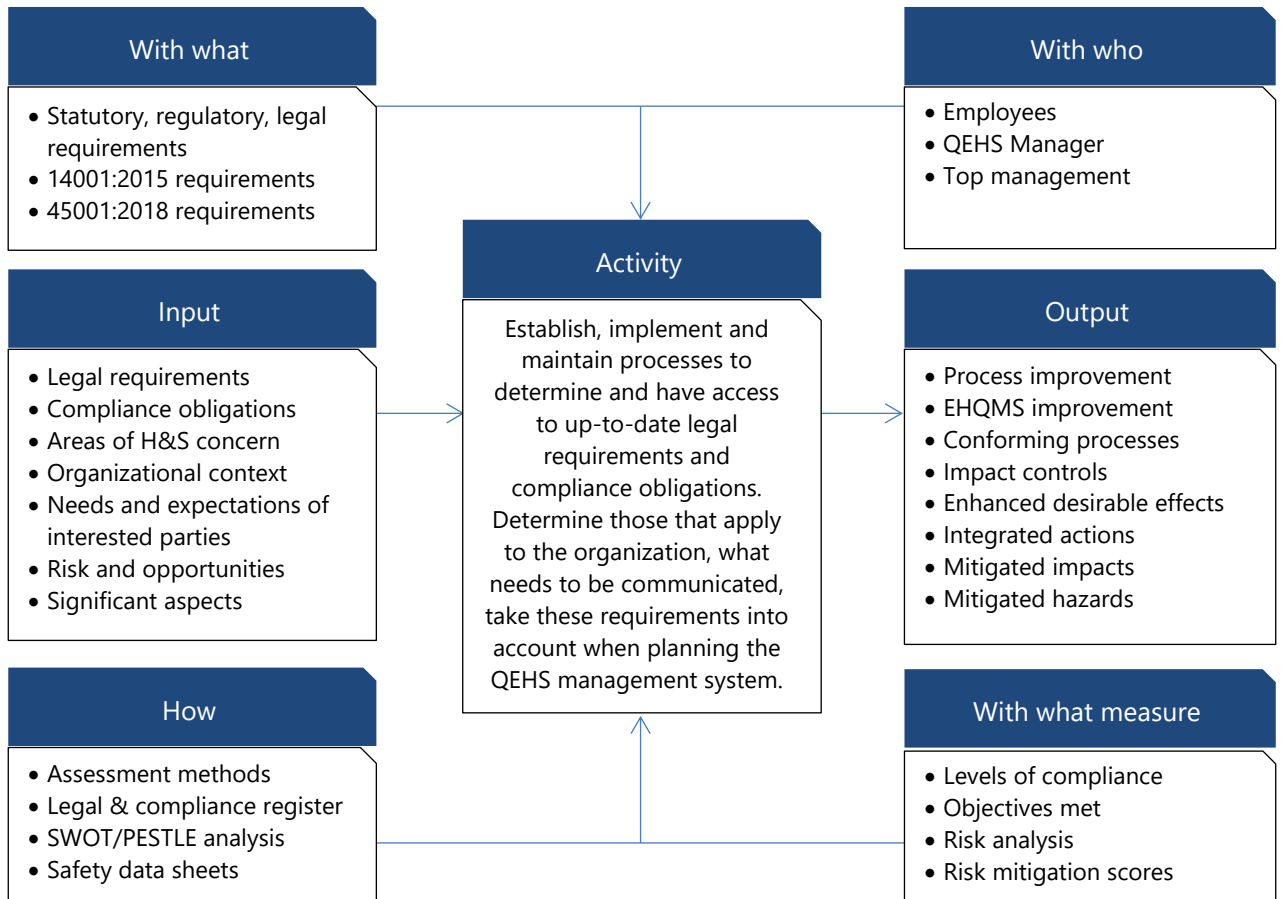
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1 Legal & Compliance Requirements

1.1 Introduction & Purpose

The purpose of this procedure is to outline **your organization's** methodology for identifying, complying with and monitoring environmental compliance obligations and OHS legal requirements. The compliance and legal requirements relate to the environmental aspects and health and safety hazards that are identified when analyzing the context of our operations and product life cycle(s).

1.1.1 Process Turtle Diagram



1.1.2 References

Standard	Title	ISO Clauses	Manual Sections
BS EN ISO 9001:2015	Quality management systems	N/a	N/a
BS EN ISO 14001:2015	Environmental management systems	6.1.3	6.1.4
BS EN ISO 45001:2018	OH&S management systems	6.1.3	6.1.4

1.1.3 Terms & Definitions

Term	Definition
Documented Information	Information (3.8.2) required to be controlled and maintained
Compliance Obligation	Legal and other requirements our organization has committed to comply with
Legal Requirement	Legal requirements that an organization has to comply with

1.2 Application & Scope

Your organization strives to meet our entire defined mandatory and voluntary commitments made in our environmental and health and safety policies, such as commitments to community involvement, pollution prevention, reduction in harm to personnel and continuous improvement. This procedure describes how we identify and monitor applicable environmental compliance obligations and OHS legal requirements, other requirements which have the potential to introduce new risks or opportunities.

1.3 Compliance Obligations

1.3.1 General

The QEHS Manager is responsible for ensuring this information is kept up-to-date and communicating relevant information on compliance obligations to your organization and other interested parties. It is the responsibility of each manager to ensure all personnel who perform functions which affect; health, safety, environment and quality, are aware of the legal requirements.

1.3.2 Evaluating Obligations

The QEHS Manager assesses compliance all relevant environmental legislation directly related to our identified environmental aspects using the NETRegs service; www.netregs.gov.uk, provided by the UK Environment Agency.

All relevant legislation and other compliance requirements applicable to your organization's environmental aspects are compiled into a *Legal & Compliance Register*. The introduction of new legislation and changes to current legislation is principally monitored through following sources of information:

1. NETRegs service: www.netregs.gov.uk
2. Recycling: envirowise.wrap.org.uk
3. Environment: www.environment-agency.gov.uk
4. Environment: www.cedrec.com/home/index.htm
5. Legislation updates: www.legislationupdateservice.co.uk

The Environment Agency provides useful guidance that breaks down the requirements of common legislation: <https://www.gov.uk/government/organisations/environment-agency/services-information>

1.3.3 Applicable Legislation

The introduction of new legislation, changes to existing legislation, or new government agendas, charters or policies are considered by the QEHS Manager, and if considered to be of particular relevance to our environmental aspects, it is then assessed and cascaded to relevant process owners as quickly as practicable. [<amend the list below to ensure relevance to your organization>](#)

1. The Control of Pollution (Oil Storage) (England) Regulations 2001 (SI 2001/2954);
2. Water Industry Act 1991 as amended by Water Industry Act 1999;
3. Contaminated Land (England) Regulations 2006 SI 1380 as amended SI 2012/263;
4. The Environmental Damage (Prevention and Remediation) Regulations 2009 (SI 2009/153) as amended SI 2009/3275, SI 2010/587;
5. The Environmental Noise (England) Regulations 2006 (SI 2006/2238) as amended SI 2008/375, SI 2009/1610, SI 2010/340;

Communication and consultation are important elements in each step of [your organization's](#) environmental and health and safety compliance management process.

1.8 Forms & Records

All documentation and records generated by the environmental compliance obligations and OHS legal requirement management framework are retained and managed in accordance with the *Documented Information Procedure*.

Title & Description
Risk & Opportunity Register
SWOT Analysis Template
PESTLE Analysis Template
Aspect Identification Register
Hazard Identification Register
Legal & Compliance Register